

Report of the Scrutiny Programme Committee

Cabinet – 18 February 2016

SCRUTINY OF GYPSY TRAVELLER SITE SEARCH PROCESS – FINAL REPORT

Purpose:	This report presents the key findings and learning points/recommendations resulting from the Committee's Review into the Gypsy Traveller Site Search Process.
Policy Framework:	Council Constitution.
Reason for Decision:	To consider the learning points/recommendations made by the Scrutiny Programme Committee and agree action.
Consultation:	Legal, Finance, Access to Services
Recommendation(s):	It is recommended that: 1) Cabinet receives the report and tasks the relevant Cabinet Member to report back to the Cabinet meeting on 21 April 2016 with a written response to the scrutiny recommendations and proposed action(s) for Cabinet decision.
Report Author:	Councillor Robert Smith (Vice-Chair of the Scrutiny Programme Committee) Brij Madahar (Scrutiny Coordinator)
Finance Officer:	Carl Billingsley
Legal Officer:	Debbie Smith
Access to Services Officer:	Sherill Hopkins

1.0 Introduction

- 1.1 This report presents the key findings and learning points/recommendations resulting from the Committee's Review into the Gypsy Traveller Site Search Process. The Scrutiny Committee's final report, appended, requires a Cabinet decision.
- 1.2 In accordance with the Council Constitution reports from scrutiny to the Executive are presented to the first available Cabinet meeting. The Vice-Chair of the Scrutiny Programme Committee, who led this review, will present the report and accompanying learning points/recommendations.

2.0 Scrutiny Programme Committee

- 2.1 On 4 February 2016 a special meeting of the Scrutiny Programme Committee was held to conclude the review. The Committee discussed and agreed the final report for submission to Cabinet.

3.0 Cabinet Decision

- 3.1 At this meeting the role of the Cabinet is to receive the report and task the relevant Cabinet Member to prepare a written response on behalf of Cabinet. The Cabinet Member's response report should be scheduled for a future Cabinet meeting **no later than two months** following formal receipt of the scrutiny report (in this case this will be Cabinet on **21 April 2016**).
- 3.2 In their response report the Cabinet Member should recommend approval or rejection of each of the scrutiny recommendations together with an explanation. Within their report the Cabinet Member should also provide a proposed action plan to show what steps are being or will be taken to implement recommendations. Cabinet will then make a decision on the Cabinet Member's response report.

4.0 Follow Up

- 4.1 The Committee will be entitled to schedule a follow up on progress with the implementation of the action plan agreed by Cabinet and impact of the scrutiny review. Usually a progress report will be requested from the relevant Cabinet Member within 6-12 months after the action plan has been agreed by Cabinet.

5.0 Equality and Engagement Implications

- 5.1 The Cabinet Member will need to ensure that implications are considered via application of the corporate Equality Impact Assessment process when considering the response to the recommendations.

6.0 Legal Implications

- 6.1 There are no specific legal implications at this stage. Any potential implications will need to be outlined in the Cabinet response.

7.0 Financial Implications

- 7.1 There are no financial implications to this report. Any potential implications will need to be outlined in the Cabinet response.

- 7.2 It should be assumed that any future spending needs will need to be contained within existing budget provision and have full and due regard to the budget principles set out in 'Sustainable Swansea – Fit for the Future', the likely levels of future budgets and the medium term financial plan.

Background Papers: Scrutiny Programme Committee Evidence Pack - Scrutiny Review of Gypsy Traveller Site Search Process.

[\(<http://swansea.gov.uk/article/23464/Review-of-Gypsy-Traveller-Site-Search-Process-Evidence-Pack>\)](http://swansea.gov.uk/article/23464/Review-of-Gypsy-Traveller-Site-Search-Process-Evidence-Pack)

Appendices: Appendix A – Final Scrutiny Review Report.